Date: _____



TAG HEUER TIMEPIECE SERVICE REQUEST

In order to properly enter the correct information in our system, please print clearly.

Customer Information		Shipping Inforn	nation (if different from Customer	Information)
Name:		Name:		
City:		City:		
State:				
Phone:	Fax:	Phone:	Fax:	
Email:		Email:		
Please Circle Information:				
Warranty receipt enclosed: Yes No				
Is there any part of the timepiece you would not want replaced? Yes No				
If yes, what part:				
Description of Service Requested (please check all that apply):				
Replace:	Service:	Miscellaneous:		
Battery Service	Clasp		Adjust Automatic Timing	
Strap	Stem		Stops and Starts	
Bracelet	Hand	s	Date Will Not Change	
Glass/Crystal	Light		Digital Does Not Work	
Case	Alarn	1	Moisture Under Glass	
Other:				
If the timepiece is not under warranty, we will need a credit card and authorization to process the service. A return shipping fee of \$45 is required and includes FedEx 2nd day, insured, and signature required) if High end item- FedEx HOLD FOR PICKUP is required at a secured FedEx location near address. Declined orders will incur shipping charges.				
Once watch is received, it will take approximately 10 business days for our team to contact you regarding your repair. DO NOT SEND ORIGINAL WATCH BOX AS IT WILL NOT BE RETURNED; Matheu's will not be responsible for its return.				
Shipping Instructions (ship to address below): 1) Ship Insured. 2) Use traceable shipping method (UPS, FedEx Ground, USPS Certified, Registered, Confirmation, Insured) 3) PLEASE DO NOT SEND WATCH IN THE GIFT BOX.				
Authorized to proceed with service up to \$ (no estimate needed)				
Please Provide Estimate: Yes No				
Credit Card Authorization: Please circle one: VISA / MasterCard / Discover				
Credit Card Number:		Securit	y Code: Expiration D	ate:
Name as it appears on card: Authorized Signature:				
Note: Pricing and payment methods outlined pertain to our Service Center in Highlands Ranch only.				
Would you like to receive information/offers from Matheu's Fine Watches and Jewelry? Yes No				
Shipping Address: Matheu's Fine Watches & Jewelry				
Matheu's Fine Watches & Jewelry				

Tel: 303-471-TIME (8463)

Toll-Free: 888-340-9744

Email: service@matheusfinewatches.com

Highlands Ranch Town Center 9315 Dorchester St., Suite 106 Highlands Ranch, CO 80129